



Business Affairs Committee
April 9, 2019

Information Item

BAC-4 2019-2020 Open End Agreement Contracts

Report on Board of Trustees Delegation to the Chancellor for Appointment of Architects and Engineers

Background Information

At the December 6, 2013 meeting of the Board of Trustees, the Board authorized the Chancellor, ex-officio, to appoint architects and engineers for projects with authorized funding of \$2,000,000 or less and authorized the Chancellor to report all such appointments to the Board at its next meeting.

A solicitation for professional services was advertised on the North Carolina General Administration website on November 5, 2018, and one hundred fifty-three (153) letters of interest were received for the seventeen (17) disciplines listed in the attached memorandum.

The pre-selection committee reviewed the letters of interest and selection was based on the firms' qualifications. The following firms are recommended for the 2019-2020 Open-End Agreement contracts. These firms will be utilized on an as needed basis for projects whose funding is \$500,000 or less.

Based on the above information, the Chancellor appointed the selected firms on February 5, 2019.

BAC – 4.1 Signed Memorandum from Charles Maimone to Chancellor Franklin D. Gilliam, Jr. regarding 2019-2020 Open End Agreement Contracts

A handwritten signature in cursive script that reads 'Charles Maimone'. The signature is written in black ink and is positioned above a horizontal line.

Charles Maimone
Vice Chancellor for Business Affairs