

The University of North Carolina
Request for Advance Planning, New, or Increase in Capital Improvement Project

Institution: UNC Greensboro

Advance Planning Request New Capital Project Code _____ Item ____*
 Increase in Authorization from \$_____ to \$_____ Code _____ Item _____
Interscope Project Number _____

*If this project has previously had advance planning authority, please identify relevant code/item number.

Project Title: Bryan 137 Renovations

Project Cost: \$410,000

Source of Funds: 100% ENDF- Private Sources/Foundations Endowment

(If multiple funding sources are used, identify source and % distribution across sources. Sum of all sources should equal 100%.)

For each advance planning project or capital construction project, please provide the following:

1. A detailed project description and justification.
The current location of the School of Business Student Services Suite (Bryan 301) does not meet the faculty and administration needs required to serve the growing student population. The scope of the project is to renovate existing dining space (room 137) to house Student Services and includes new enclosed offices, reception area, break area with kitchenette, and conferencing spaces. Scope also includes demolition and reconfiguration of existing mechanical, electrical, plumbing, and fire protection systems, as well as minor modifications to Conference Room 235.
2. An estimate of acquisition, planning, design, site development, construction, contingency and other related costs (attach a completed OC-25 form). N/A
See attached OC-25

3. An estimated schedule for the completion of the project (enter dates mm/dd/yr).
Designer start: March 2019. Project completion: December 2019

4. An estimated schedule of cash flow requirements over the life of the project by FY quarters (omit for advance planning requests).

FY/Qtr	2019-20 Q1	2019-20 Q2
\$ Amount	\$205,000	\$205,000

5. An estimate of maintenance and operating costs and source of funding to support these costs, including personnel, covering the first five years of operation (omit for advance planning and non-general fund requests, required for general fund requests).
N/A
6. An estimate of revenues, if any, likely to be derived from the project, covering the first five years of operation (omit for advance planning and non-general fund requests, required for general fund requests).
N/A
7. An explanation of the means of financing (i.e. cash reserves using the fund sources identified above, campus debt financing to be retired with the identified fund source, etc.).
ENDF Private Sources/Foundations Endowment – ‘Joseph M. Bryan Jr. Endowment Income