




Business Affairs

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## MEMORANDUM

**TO:** Chancellor Franklin D. Gilliam, Jr.

**FROM:** Charles Leffler 

**DATE:** October 3, 2019

**RE:** BlackBoard Control Access – Budget Development (IS08)

At the December 6, 2013 meeting of the Board of Trustees, the Board authorized the Chancellor, ex-officio, to appoint architects and engineers for projects whose authorized funding is \$2,000,000 or less, and authorized the Chancellor to report all such appointments to the Board at its next meeting.

After July 1, 2007, in keeping with legislation under Session Law 2007-446 (HB 73), appointment of architects and engineers for projects may be made without public advertising and interview, for projects under \$500,000. All such appointments shall be by the Chancellor and reported to the Board at its next meeting.

The total budget of \$15,000 for BlackBoard Control Access – Budget Development will be within the \$2,000,000 threshold for projects. The firm Electronic Door Security Sales Group (EDSSG), Architectural Hardware Consultant, New Haven, CT, is recommended as the designer to perform the BlackBoard Control Access – Budget Development assistance for the following reasons:

1. EDSSG is a professionally certified Architectural Hardware Consultant (AHC), and Electrified Hardware Consultant (EHC), affording UNCG the specialty professional advice and counsel we require for this project effort.
2. EDSSG AHC, Consultant has extensive experience working on similar projects for State agencies, including recent experience with new construction and major renovations on university campuses, and with our own Facility Operations Lock Shop.
3. EDSSG AHC, Consultant has proven past experience working with UNCG including working with Facilities Design & Construction in providing product data for large scale projects such as the Police Building and the new Nursing and Instructional Building.

A formal reporting of our procedures and your selection will be made at the next meeting of the Board of Trustees. Please acknowledge your approval of the firm EDSSG, AHC by your signature below.

Approved:   
 Chancellor

Date: 10/23/19