



**Board of Trustees
Business Affairs Committee
November 19, 2019
8:00 a.m.
Chancellor's Boardroom**

Action Item

BAC-6 Authorization for Lease of New Space for University Advancement

Background Information

The University of North Carolina at Greensboro is in need of space off-campus in support of space needs related to the addition of new academic degree programs and additional space for the Graduate School. In keeping with the University's adopted model to concentrate academic programming and student services near central campus, the University has elected to move Accounting Services and Financial Planning & Budgets out of the Mossman Building to 821 Josephine Boyd. This is also consistent with the 2014 Campus Master Plan Update that calls for increased student services use within Mossman Building. This move will require the preceding move of University Advancement, currently located at 821 S. Josephine Boyd, to off-campus space until such time as a new space becomes available on campus.

Authorization by the Board is needed to allow The University of North Carolina at Greensboro to secure space off-campus for University Advancement.

Recommended Action

That the Board of Trustees of The University of North Carolina at Greensboro approve the leasing of approximately 7,698 square feet of office space in downtown Greensboro, North

Carolina for University Advancement in excess of \$25,000 annually and a proposed initial term between 3 and 5 years with the option for renewals, as appropriate and based on available funding. Authorize University administration to work with the State Property Office, as required under State law, and adhere to Board of Governors' regulations to lease appropriate space.

A handwritten signature in black ink, appearing to read 'Charles Leffler', with a stylized, cursive script.

Charles Leffler
Vice Chancellor for Business Affairs