



**Board of Trustees**  
**Finance and Administration Committee**  
**April 2, 2020**  
**Chancellor's Boardroom**

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**Action Item**

BOT-3.4 Designer Approval - Spring Garden Apartments Elevators and New Emergency Generator

**Background Information**

This Capital project is to remove and replace the two (2) existing hydraulic elevators with new traction elevators. Elevators are seven (7) stops each and are to be replaced in the existing shaft configuration. The project will also add a new exterior, pad mounted generator (estimated 150KW) with two (2) automatic transfer switches, one for life safety and another for standby power for access control (ADA operators, elevator). Re-Circuit existing lighting as required.

TOTAL PROJECT BUDGET: \$1,598,722

The request for qualifications and letters of interest for design services for this project was advertised on the North Carolina General Administration website, and twelve (12) firms submitted letters of interest, one (1) of which was from Guilford County.

The Designer Selection Committee reviewed the letters of interest and invited three (3) firms to an interview to present their qualifications. The Selection Committee recommends the following list of firms in ranking order:

1. McKim & Creed, Inc., Raleigh, NC
2. John B. Hawkins, AIA, Architect, Chapel Hill, NC
3. The Wooten Company, Raleigh, NC

The firm, McKim & Creed, Inc., Raleigh, NC is recommended as the Designer for the following reasons:

1. McKim & Creed, Inc. presented the greatest amount of relevant expertise for this specific project type. The project team also has worked together extensively on past projects.
2. McKim & Creed, Inc. had the most complete and comprehensive design approach of the three firms.

3. McKim & Creed demonstrated a clear understanding of our goals for this renovation work.

**Recommended Action**

Based on the above information, the Board of Trustees of the University of North Carolina at Greensboro approves the firm of McKim & Creed, Inc. as the designer for the Spring Garden Street Apartments Elevators and New Emergency Generator project. If agreeable terms cannot be met with the recommended firm, then the Board authorizes the administration to negotiate terms with the other firms in ranking order.



Charles Leffler  
Interim Vice Chancellor for Finance *and*  
Administration