



July 15, 2020

11:00 am

Via Zoom <https://uncg.zoom.us/j/95629533770>

Information Item

BOT – 4.1 Soccer Field and Drainage Repairs

Report on Board of Trustees Delegation to the Chancellor for Appointment of Architects and Engineers

Background Information

At the December 6, 2013 meeting of the Board of Trustees, the Board authorized the Chancellor, ex-officio, to appoint architects and engineers for projects whose authorized funding is \$2,000,000 or less and authorized the Chancellor to report all such appointments to the Board at its next meeting.

The total budget for the project is \$1,078,000. This Capital project's scope is to upgrade the 26-year-old playing surface and associated features that are outdated, beyond their expected lifespan and require some minor grading, field reconstruction, installation of new natural turf and repair, replacement and rework of field drainage and irrigation systems.

The request for qualifications and letters of interest for design services for this project was advertised on the North Carolina General Administration website, and nine (9) firms submitted letters of interest, four (4) of which were from Guilford County. The Designer Pre-Selection Committee reviewed the letters of interest and invited the following three (3) firms to an interview to present their qualifications.

1. Alfred Benesch & Company Wilmington, NC
2. CHA Consulting, Inc. Raleigh, NC
3. Timmons Group Greensboro, NC

The firm, Alfred Benesch & Company Wilmington, NC is recommended as the Designer for the following reasons:

1. The design team has in-depth specialization for this project type and presented the most well-rounded team required for a complete design. They were also the only firm to bring all involved team members to the interview.
2. Alfred Benesch & Company most fully addressed all aspects listed in the interview performance criteria. Their approach to the project from design through construction to occupancy was most in line with the Committee's expectations.
3. They were the only firm to provide hard data of their success with cost estimates on recently completed projects.

Based on the above information, the Chancellor appointed the selected firm on May 18, 2020.

Attachments:

Signed Memorandum from Robert J. Shea to Chancellor Franklin D. Gilliam, Jr.
regarding Soccer Field and Drainage Repairs.

A handwritten signature in black ink that reads "Robert J. Shea, Jr." in a cursive script.

Robert J. Shea, Jr.
Vice Chancellor for Finance *and*
Administration



Finance and Administration

254 Mossman Building
PO Box 26170, Greensboro, NC 27402-6170
336.334.5200 Phone 336.334.4754 Fax

MEMORANDUM

TO: Chancellor Gilliam *ATM*

FROM: *RJS* Robert J. Shea, Jr.

DATE: May 21, 2020

RE: Soccer Field and Drainage Repairs

At the December 6, 2013 meeting of the Board of Trustees, the Board authorized the Chancellor, ex-officio, to appoint architects and engineers for projects with authorized budgets of \$2,000,000 or less and authorized the Chancellor to report all such appointments to the Board at its next meeting.

The total project authorization of \$1,078,000 for the Soccer Field and Drainage Repairs project is within the \$2,000,000 threshold. A solicitation for professional services was posted on the UNC System webpage. Nine firms submitted Letters of Interest for the above referenced project, four of which are from Guilford County. The Designer Pre-Selection Committee interviewed three (3) designers on May 11, 2020, and recommends the following ranking order:

1. Alfred Benesch and Company
Wilmington, NC
2. CHA Consulting, Inc.
Raleigh, NC
3. Timmons Group, Inc.
Greensboro, NC

The Designer Pre-Selection Committee recommends Alfred Benesch and Company from Wilmington, NC as the designer for this project for the following reasons:

1. The design team has in-depth specialization for this project type and presented the most well-rounded team required for a complete design. They were also the only firm to bring all involved team members to the interview.

2. Benesch most fully addressed all aspects listed in the interview performance criteria. Their approach to the project from design through construction to occupancy was most in line with the Committee's expectations.
3. They were the only firm to provide hard data of their success with cost estimates on recently completed projects.

If agreeable terms cannot be reached with the recommended designer, the Chancellor authorizes the Facilities Department to negotiate terms with the other firms in ranking order.

A formal reporting of our procedures and your selection will be made at the next meeting of the Board of Trustees. Please acknowledge your approval of the firm, Alfred Benesch and Company, Wilmington, NC, by your signature below.



Approved: _____

Chancellor

Date: _____

05/21/2020