



**Board of Trustees
Finance and Administration Committee
July 15, 2020
Chancellor's Boardroom**

Information Item

BOT – 4.3 Walker Deck Elevator Modernization (780)

Report on Board of Trustees Delegation to the Chancellor for Appointment
of Architects and Engineers

Background Information

After July 1, 2007, in keeping with legislation under Session Law 2007-446 (HB 73), appointment of architects and engineers for projects may be made without public advertising and interview, for projects under \$500,000. All such appointments shall be by the Chancellor and reported to the Board at its next meeting.

The total budget of \$250,000 for the Walker Deck Elevator Modernization will be within the \$2,000,000 threshold for projects. The firm John B. Hawkins, AIA Architect, Chapel Hill, NC, is recommended as the designer to perform condition assessment and design of the Walker Deck Elevator Modernization, for the following reasons:

1. John B. Hawkins AIA, Architect has extensive experience working on similar elevator modernization projects for State agencies, including recent experience with the hydraulic elevator modernization at the Mossman and Bryan Buildings.
2. John B. Hawkins AIA, Architect's design team and consultants have appropriate expertise in elevator modernization projects spanning three decades. Through this experience they have developed a strong working relationship with the Department of Labor and have successfully obtained approvals and variances for elevator projects.
3. John B. Hawkins AIA, Architect has proven experience working with UNCG including the modernization of elevators in the Jackson Library, Eberhart Building, Gove Health Center, and the recent Bryan Building.

Based on the above information, the Chancellor appointed the selected firm on May 18, 2020.

Attachments:

Signed Memorandum from Robert Shea to Chancellor Franklin D. Gilliam, Jr. regarding Walker Deck Elevator Modernization (780) dated May 18, 2020.

A handwritten signature in cursive script that reads "Robert J. Shea, Jr.".

Robert J. Shea, Jr.
Vice Chancellor for Finance *and*
Administration



UNC
GREENSBORO

Finance and Administration

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MEMORANDUM

TO: Chancellor Franklin D. Gilliam, Jr. *FDG*
FROM: Robert J. Shea, Jr. *RJS*
DATE: May 14, 2020
RE: Walker Deck Elevator Modernization

At the December 6, 2013 meeting of the Board of Trustees, the Board authorized the Chancellor, ex-officio, to appoint architects and engineers for projects whose authorized funding is \$2,000,000 or less and authorized the Chancellor to report all such appointments to the Board at its next meeting.

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A formal reporting of our procedures and your selection will be made at the next meeting of the Board of Trustees. Please acknowledge your approval of the firm John B. Hawkins, AIA Architect by your signature below.

Approved: *Franklin D. Gilliam, Jr.*
Chancellor

Date: *May, 18 2020*