Compliance, Audit, Risk Management and Legal Affairs Committee
November 19, 2019

MINUTES

MEMBERS PRESENT: Mona Edwards (Chair), Betsy Oakley, Dean Priddy; Linda Sloan

MEMBER NOT PRESENT: Brad Hayes

OTHERS PRESENT: Chancellor Franklin Gilliam, Jerry Blakemore, General Counsel, Liaison; Dr. Julia Jackson-Newsom, Associate Vice Chancellor for Strategy and Policy, Liaison; Greg Hodges, Associate Vice Chancellor for Business Affairs, Liaison; Don Skeen, Internal Auditor, Liaison; Waiyi Tse, Chief of Staff; Kelly Harris, Associate Chief of Staff and Assistant Secretary to the Board of Trustees; and other members of the administration and staff.

PROCEEDINGS:

Chair Edwards called the meeting to order at 9:45 a.m.

Chair Edwards reminded the Committee members of their duty under the State Government Ethics Act to avoid conflicts of interest and advised that any conflict of interest or appearance thereof with respect to any matter before the Board or the Committee needed to be raised at that time. None were identified.

Quorum was confirmed through roll call.

The Minutes of September 24, 2019 meeting were approved with no additions or corrections.

Discussion Items:

Annual Compliance Update and Work Plan (CARL-1)

The University Compliance Director, Kristen Meeks, presented the annual integrity and compliance update. She introduced UNCG's integrity and compliance "clock," which serves as the framework for implementation of the University's integrity and compliance program. She also shared the status of the program's implementation and outlined the work plan for the remainder of this academic year.

Political Activity and First Amendment Freedoms and Obligations (CARL-2)

The First Amendment and the North Carolina Campus Free Speech Act presentation by Jerry Blakemore and Kristen Bonatz fulfilled the request of members of the Committee and a new requirement of the Board of Governors that boards of trustees be trained regarding the relatively new North Carolina Campus Free Expression Act. The presentation generated significant discussion and Committee members expressed interest in understanding more about the topic and the law as it applies to UNCG. Trustee Linda Sloan and Chair Oakley recommended that all Board members receive this beneficial training on the topic. Jerry Blakemore, Julia Jackson-Newsom, and Kelly Harris will plan an opportunity for the full Board to receive this training. (Please note that a First Amendment/North Carolina Campus Free Speech Act briefing was provided to the full Board on February 5, 2020 by the Office of General Counsel and the Chancellor's Office.)

Information Technology Report (CARL-3)

Chief Information Security Officer Bryce Porter provided the Committee with the annual update to the Information Technology Security Plan, as required by the Board of Governors policy in this area. The report highlighted activities during the 2018-19 fiscal year, initiatives for the 2019-20 fiscal year, and plans for 2020-21 and beyond focusing on threats to the University and how they are being managed.

Audit Review (CARL-4)

Internal Auditor Don Skeen gave a report on internal and external audits performed. Of the three internal audits performed, one exception was noted with respect to the tuition receipts process. Written procedures were revised to resolve this issue. The program in which this exception occurred is already on the audit plan for review and follow up on this issue will take place at that time. No exceptions were noted for the external audits performed.

Action Item

Chair Meeting with State Auditor (CARL-5)

Because this year's CARL Committee meeting took place earlier than last year, the exit conference has not taken place. It is scheduled for December 3, 2019. No reportable findings are expected.

Information Items

2019 Top Five Risks Submission (CARL-6)

Mark McKinney, Director of Institutional Risk Management, shared the University's top five enterprise risks for 2019 as submitted to the UNC System Office, pursuant to a System request aimed at continuing dialogue regarding risks and risk priorities at UNC System institutions. Those five risks are: cyber security/data integrity; campus safety, university compliance,

increasing collaborative partnerships, and funding/stability/availability to meet strategic objectives.

With no further business to come before the Committee, the meeting was adjourned at 11:20 am.

Respectfully submitted,

Kelly Harris

Kelly Harris
Associate Chief of Staff