



Finance and Administration Committee
March 14, 2023
8:30 am

Information Item

FAC-3 2023-2025 Annual Service Agreement (Open-Ended) Contracts

Background Information

At the December 6, 2013, meeting of the Board of Trustees, the Board authorized the Chancellor, ex-officio, to appoint architects and engineers for projects with authorized funding of \$2,000,000 or less and authorized the Chancellor to report all such appointments to the Board at its next meeting.

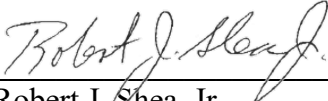
A solicitation for professional services was advertised on UNC System Office website on November 1, 2022, and ninety-four (94) letters of interest were received for the ten (10) disciplines listed in the attached memorandum.

The pre-selection committee reviewed the letters of interest and based their selection on the firms' qualifications. The attached memorandum lists the firms recommended for projects with \$500,000 or less funding on an as-needed basis.

Based on the above information, the Chancellor appointed the selected firms on February 15, 2023.

Attachments:

3.1 Signed Memorandum from Robert J. Shea, Jr. to Chancellor Franklin D. Gilliam, Jr. regarding 2023-2025 Annual Service Agreement Contracts.



Robert J. Shea, Jr.
Vice Chancellor for
Finance and Administration



Finance and Administration
 254 Mossman Building
 PO Box 26170, Greensboro, NC 27402-6170
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MEMORANDUM

TO: Chancellor Franklin D. Gilliam, Jr.
FROM: Vice Chancellor Robert J. Shea, Jr. *RJS 2/13/23*
DATE: February 7, 2023
RE: 2023-2025 Open Ended Agreement

At the December 6, 2013 meeting of the Board of Trustees, the Board authorized the Chancellor, ex-officio, to appoint architects and engineers for projects with authorized budgets of \$2,000,000 or less and authorized the Chancellor to report all such appointments to the Board at its next meeting.

A solicitation for professional services was advertised on the North Carolina General Administration website on December 1, 2022, and ninety-four (94) letters of interest were received for the ten disciplines requested.

The Selection Committee reviewed Letters of Interest and selection was based on the firms' qualifications. The following firms are recommended for the 2023-2025 Open-End Agreement contracts. These firms will be utilized on an as needed basis for projects whose funding is \$500,000 or less.

Architectural Design

Firm Name	City	State	HUB Certified
CPL Architects and Engineers, P.C.	Greensboro	NC	
Gensler Architecture, Design & Planning, P.C.	Charlotte	NC	
Lindsey Architecture	Greensboro	NC	
LS3P	Greensboro	NC	
Raymond Engineering	Raleigh	NC	Yes

Asbestos Abatement (Design and Testing Services)

Firm Name	City	State	HUB Certified
ECS Southeast, LLP	Greensboro	NC	
Froehling & Robertson, Inc.	Raleigh	NC	Yes
S&ME	Greensboro	NC	

Civil Engineering

Firm Name	City	State	HUB Certified
JC Waller & Associates, PC	Greensboro		Yes
Timmons Group	Greensboro		
Westcott, Small & Associates, PLLC	Greensboro		Yes

Construction Cost Estimating Services

Firm Name	City	State	HUB Certified
Palacio Collaborative, Inc.	Durham	NC	Yes
PEG Contracting Inc., DBA 35 North	Durham	NC	Yes

MEP Engineering Services

Firm Name	City	State	HUB Certified
Affiliated Engineers, Inc.	Charlotte	NC	
Devita & Associates, Inc.	Durham	NC	
Engineered Designs, Inc.	Cary	NC	Yes
Palma Engineers	Greensboro	NC	Yes
Sigma Engineered Solutions, PC	Raleigh	NC	

Landscape Design

Firm Name	City	State	HUB Certified
CLH design, p.a.	Cary	NC	Yes
Susan Hatchell Landscape Architecture, PLLC	Raleigh	NC	Yes

Materials Testing/Geotechnical Engineering

Firm Name	City	State	HUB Certified
ECS Southeast, LLP	Greensboro	NC	
S&ME	Greensboro	NC	
Stewart Engineering, Inc. d/b/a Stewart	Raleigh	NC	Yes

Roofing, Waterproofing and Building Envelope

Firm Name	City	State	HUB Certified
Atlas Engineering, Inc	Raleigh	NC	
Raymond Engineering	Raleigh	NC	Yes
SKA Consulting Engineers, Inc.	Greensboro	NC	
Terracon Consultants, Inc. (Terracon)	Greensboro	NC	

Structural Engineering

Firm Name	City	State	HUB Certified
Atlas Engineering, Inc	Raleigh	NC	
Lynch Mykins Structural Engineers, PC	Greensboro	NC	Yes
SKA Consulting Engineers, Inc.	Greensboro	NC	

Surveying and Utility Location Services

Firm Name	City	State	HUB Certified
DRMP NC, Inc.	Cary	NC	
NV5 Engineers and Consultants, Inc.	Cary	NC	
Timmons Group	Greensboro	NC	

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A formal reporting of your selection will be made at the next meeting of the Board of Trustees.
Please acknowledge your approval of the listed firms by your signature below.

Approved:  Date: 2/15/23
Chancellor

cc: Sameer Kapileshwari
David Friedman
Delana Reinard