



**Compliance, Audit, Risk Management and Legal Affairs (CARL) Committee
Special Meeting
September 12, 2023
1:00 p.m.**

DRAFT MINUTES

COMMITTEE MEMBERS PRESENT: Dale Phipps, Dean Priddy

COMMITTEE MEMBERS ABSENT: Anita Bachmann (Committee Chair), Margaret Benjamin, George Hoyle

OTHERS PRESENT: Jerry Blakemore, Vice Chancellor for Institutional Integrity and General Counsel; Kristen Bonatz, Deputy General Counsel; Donna Heath, Vice Chancellor for Information Technology Services; Casey Forrest, Chief Information Security Officer; Katherine Skinner, Director of Internal Audit; Zach Smith, Assistant Vice Chancellor for Emergency and Risk Management; Kelly Harris, Associate Chief of Staff and Assistant Secretary to the Board of Trustees; and Elizabeth Restivo, CARL Administrative Liaison.

A special called informational meeting of the CARL Committee convened at 1:00 p.m. on September 12, 2023, for the sole purpose of providing a general overview of Information Technology Services and related security and compliance services at the request of a newly appointed trustee/Committee member. The public was provided with notice of the special meeting in the same manner that regular Committee meeting notice is provided.

The optional meeting was attended by Committee members Dale Phipps and Dean Priddy. After an Information Technology Services overview was provided by Donna Heath, Vice Chancellor for Information Technology Services, the staff responded to questions from the Committee members.

The meeting concluded at 2:10 p.m.

Respectfully submitted,

Kelly Harris
Assistant Secretary to the Board of Trustees