



Finance and Administration Committee
April 1, 2025

Information Item

FAC - 4 Report on Chancellor Delegated Capital Project
LED Lighting Equipment Replacement – Jackson Library

Background Information

At the August 15, 2023, meeting of the Board of Trustees, the Board delegated authority to the Chancellor, ex-officio, to approve capital improvement projects designed, constructed, and operated by non-appropriated funds, with a total project budget between \$100,000 and \$500,000, and authorized the Chancellor to report all such approvals to the Board at its next meeting. A copy of the formal delegation was provided to the UNC System Office Capital Planning and Finance Division for the record.

LED Lighting Equipment Replacement – Jackson Library: \$440,000

The project's scope is to provide Owner Furnished Contractor Installed (OFCI) Lighting Fixtures and Equipment for LED Lighting Replacements to Jackson Library that are beyond the base scope of the renovation project and will significantly contribute to the overall energy efficiency goals. Utility Savings Carry Forward funding will be utilized to purchase equipment through the UNC Greensboro Procurement Office. The project will be managed jointly by Facilities Operations and Facilities Design and Construction, and the funding source is Utility Savings Carry Forward 117537. A designer will not be required for this project.

Attachments:

Signed Memorandum from Chancellor Franklin D. Gilliam, Jr. regarding the above-listed project.

A handwritten signature in black ink that reads "Robert J. Shea, Jr." The signature is written in a cursive style.

Robert J. Shea, Jr.
Vice Chancellor for Finance and Administration



Finance and Administration

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MEMORANDUM

TO: Chancellor Franklin D. Gilliam, Jr.

FROM: Robert J. Shea, Jr. *SK/RJA 2/16/25*

DATE: February 14, 2025

RE: **Approval of Capital Improvement Project –
LED Lighting Equipment Replacement – Jackson Library**

At the August 15, 2023, meeting of the Board of Trustees, the Board delegated authority to the Chancellor, ex-officio, to approve capital improvement projects designed, constructed, and operated by non-appropriated funds, with a total project budget between \$100,000 and \$500,000, and authorized the Chancellor to report all such approvals to the Board at its next meeting.

The project's scope is to provide Owner Furnished Contractor Installed (OFCI) Lighting Fixtures and Equipment for LED Lighting Replacements to Jackson Library that are beyond the base scope of the renovation project and will significantly contribute to the overall energy efficiency goals. Utility Savings Carry Forward funding will be utilized to purchase equipment through the UNC Greensboro Procurement Office.

The project will be managed jointly by Facilities Operations and Facilities Design and Construction, and the funding source is Utility Savings Carry Forward 117537. A designer will not be required for this project.

Design start date: N/A
Construction start date: FY24-25
Construction completion date: N/A

The total budget of \$440,000 for **LED Lighting Equipment Replacement – Jackson Library** will be within the \$100,000 to \$500,000 threshold for Projects. We recommend approval of this capital improvement project.

A formal report of our procedures and your approval will be made at the next meeting of the Board of Trustees. Please acknowledge your approval by signing the document below.

Approved: _____

Franklin D. Gilliam, Jr.
Chancellor

Date: _____

2/24/25